

**THE CHARTERED INSTITUTE OF BANKERS OF NIGERIA
LAGOS BRANCH
NOMINATION FORM FOR ELECTION TO EXECUTIVE COMMITTEE**

POST:

PROPOSED CANDIDATE:
(Surname First) *(Other Names)*

MEMBERSHIP STATUS:
Fellow/Associate/HCIB (Delete non-applicable)

ADDRESS:
.....

(1). PROPOSER:
(Surname First) *(Other Names)*

SIGNATURE: DATE:

MEMBERSHIP STATUS: *Fellow/Associate/HCIB* (Delete non-applicable)

ADDRESS:
.....

(2). SECONDER:
(Surname First) *(Other Names)*

SIGNATURE: DATE:

MEMBERSHIP STATUS: *Fellow/Associate/HCIB* (Delete non-applicable)

ADDRESS:
.....

COMMENT OF CANDIDATE BEING NOMINATED FOR ELECTION

..... do hereby give my consent to serve as a member of the Executive Committee of C.I.B.N., Lagos Branch, if elected.

SIGNATURE: DATE:

ENDORSEMENT BY AN EXECUTIVE COMMITTEE MEMBER

(1). Name (EXCO member):

SIGNATURE: DATE:

(2). Name (Associate or Fellow):

SIGNATURE: DATE:

P. S. (1). All nominations must be received by the Branch Controller not later than Friday,

(2). Envelopes to be marked on the right-hand side: "Election of Officer".

(3). Completed forms to be returned with one recent passport size photograph of the candidate and a copy of curriculum vitae. Details of your contributions to the Institute will be an added advantage otherwise provide details of your intended contributions to the Branch/Institute.

****See Guidelines for details**

THE CHARTERED INSTITUTE OF BANKERS OF NIGERIA LAGOS BRANCH

ELECTORAL GUIDELINES

Nomination to Key Posts

**Posts: Chairman
First Vice-Chairman
Second Vice-Chairman
Honorary Secretary
Honorary Treasurer**

Candidates are expected to:

- (1). Be preferably Associates, Fellows or Honorary Senior Members of the Institute (ACIB, FCIB or HCIB);**
- (2). Be in Senior Management position (Manager and above);**
- (3). Have been an active member of the Branch or a Sub-committee of the National Secretariat or show evidence of previous contributions in another Branch (if transferred newly).**

“Active” means:

- (a). May have served as an officer or member of at least one of the sub-committees of the Branch and attend not less than 50% of the committee meeting; or**
- (b). May have served in any other Branch of the Institute and attended at least 50% of the referenced Branch/Committee meetings; and**
- (c). May have served as an Executive member of the Branch and attended not less than 50% of a total number of the Branch Executive meetings and/or General Meeting held in the last two (2) years before the election.**

Nomination to Other Posts

**Posts: First Assistant Secretary
Second Assistant Secretary
Financial Secretary
Assistant Financial Secretary
Social Secretary
Publicity Secretary
Auditor
Ex-officio (8 persons)**

Candidates are expected to:

- (1). Be preferably Associates, Fellows or Honorary Senior Members of the Institute;**
- (2). Be in Management position (Manager and above);**
- (3). Have demonstrated interest in the Institute’s affairs.**

“Demonstrate interest” means any of the following:

- (a). Active participation as a member or officer of a Branch of the Institute;**

- (b). Active participation as a member of any committee of the Branch;
- (c). Active participation as a member of a Sub-committee of the National Secretariat;
- (d). Follow with interest the activities of the Branch in particular and the Institute in general.

Other Conditions

Only registered and financial members of the Institute will be allowed to nominate candidates. Evidence of 2014 subscription paid to National Secretariat by both the applicant and or the sponsors must be attached to the nomination form.

For committee members, nominations for the aforementioned posts must be endorsed by the Chairman of a Committee on which such candidate had served and any other member of the Executive Committee of the Branch for others.

A candidate can only seek for one elective post at the election.

Eligibility to vote at the Annual General Meeting

Those eligible to vote are:

Fellows, Associates and other registered members of the Institute.

Tenure of Office of Executive Members

Elected members are to serve for a period of two years and eligible to serve for two terms, if re-elected.